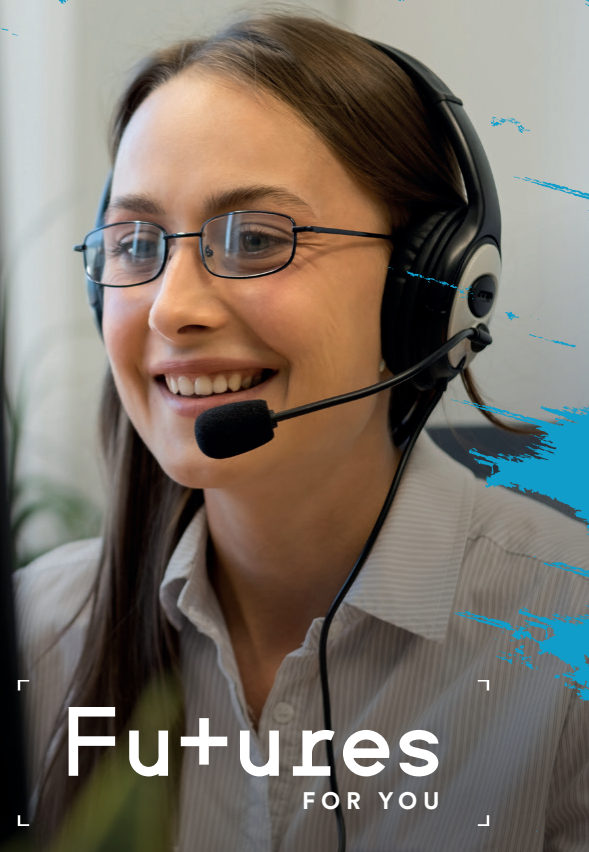


Achieve your Level 2 Certificate in Information, Advice and Guidance



For many employers, trusting that employees can offer accurate information, advice and guidance (IAG) - and understand what can be shared legally and professionally – plays a significant role in recruitment and promotion decisions.

If you give information, advice or guidance as part of your job, or aspire for a position of this type, this qualification aims to build your skills in signposting, referrals, record keeping, confidentiality and communication/listening techniques.

What does the course cover?

- Information, Advice or Guidance in Practice
- Developing Interaction Skills for Information, Advice or Guidance
- Signposting and Referral in Information, Advice or Guidance
- Information, Advice or Guidance in Context
- Skills for Advice Providers



SCAN HERE
TO FIND
OUT MORE.

ONLINE COURSE

Can be completed in
as little as 12 weeks.

This course is fully funded – subject to these requirements:



Aged 19
years old
or over?



Lived in the
UK or EU for
3 years?



Seeking employment & claiming
unemployment benefit or
earning under £20,319 annually,
able to commit to the course.

How does the learning take place?

This course is delivered online providing you with the full benefits of a traditional classroom experience, all from the comfort of your own home. Set your own hours of study for a learning experience that suits your schedule.

Our tutors will be readily available to offer support, answer questions, and provide guidance through online workshops and unit tutorials. This qualification is completed through end-of-unit assessments which are marked by your tutor throughout the duration of the course. There is no final examination required.

What will I receive at the end?

When you have completed the course, you will gain a Level 2 Certificate in Information, Advice and Guidance. This certificate is a nationally recognised qualification which will support the development of your career and education.

Is it right for me?

- Are you looking to improve your communication skills?
- Do you understand what can be shared legally and professionally?
- Are you ready to develop your career?

If so, this is a fantastic opportunity to get started on your next steps.



BOOK NOW

To find out more about this course and if it's right for you, email us at referral@futuresforbusiness.com or give us a call on **0345 266 9799**